Survey of the Field form

This survey is designed to help understand the size and dynamics of the virtual exchange field for programs that were conducted during the 2017-2018 academic year. Filling out this form is required of organizations applying for a Scaling award from the Stevens Initiative, but any organization that conducted virtual exchange during the 2017-2018 academic year is encouraged to fill out the form, whether or not they are applying for an award.

Note that this document is available as a PDF to review the questions; all surveys must be completed online at aspen.fluidreview.com.

Name of Organization

Postal or ZIP code

Type of Organization

Country where the organization has its headquarters

Street Address 1

Street address, P.O. box, company name, c/o

Organization Main Phone Number

Street Address 2

Apartment, suite, unit, building, floor, etc.

Organization Website

City

State/Province/Region

Point of Contact for this survey response

Department

First Name / Given Name

Email Address

Last Name / Family Name

Phone Number

Title

What was the subject of the virtual exchange?

Which technology platform or platforms did you use? Did the technology work well enough?

Over how many weeks did the virtual exchange run? How many synchronous sessions and/or structured asynchronous activity sessions did a typical participant or classroom have over that period of time? How many hours of synchronous, how many asynchronous?

Who are the program's facilitators and how are facilitators/educators trained or prepared for their role?

Do participants get credit or something else, such as a badge, credential, access to further opportunities, some other recognition, etc. for completing the program?

[ ]

How do you do monitoring and evaluation? What are your intended outcomes and participant gains?

[ ]

List the number of people who work on administering the program. Describe their roles and provide an estimate of the percentage of each person's job that they spend administering the program.

[ ]

What was the total cost of conducting and administering the virtual exchange program for the 2017-2018 academic year?

Please list the amount in U.S. Dollars. You may provide an explanation for how the program cost is calculated.

[ ]

Number of Participants in the United States: List the number of U.S. participants in the virtual exchange during the 2017-2018 academic year, by State.

Number of Participants Outside the United States: List the number of participants outside the United States in the virtual exchange during the 2017-2018 academic year, by country.

Using the information you submitted in the two tables above, please add up the total number of young people who participated in your virtual exchange over the 2017-2018 academic year in all participating countries and enter that total number here:

[   ]

What was the cost per participant in your virtual exchange program for the 2017-2018 academic year? This should be the total program cost listed in the question at the top of this page divided by the total number of participants listed immediately above.

Please list the amount in U.S. Dollars. You may provide an explanation for how your organization calculates cost per participant.

[   ]

Number of Participants, by Age/Education Level: List the number of participants in the virtual exchange during the 2017-2018 academic year, this time by the education level or equivalent age level of the participants. The total number of participants listed here should be the same as the total number listed in response to the question above.

Elementary school [   ]

Middle or intermediate school [   ]

High school [   ]

Two-year higher education institution (e.g community college) [   ]

Four-year higher education institution (e.g. college or university) [   ]

Non-governmental or civil society organization [   ]

Philanthropic foundation [   ]

Other, please explain: [   ]

Number of Participating Institutions, by Country: List the number of institutions, by country, that had young people participate in the virtual exchange during the 2017-2018 academic year.

For example: "Australia: 4. Burkina Faso: 3. Cambodia: 2. United States: 9."

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[                    ]
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List any additional partners who played another role in the program, such as facilitating international partnerships, educator/facilitator professional development, curriculum design, participant recruitment, logistical support, tech or tech support, communications, or evaluation.

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[                    ]
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How did you find your international partners? (Was it based on existing international contacts? Did you do your own outreach? Did you hire or get support from another organization to find international partners? If so, who did you hire or who supported you?)

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[                    ]
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What are the biggest challenges your program faces, for examples challenges as you seek to improve the participants' experience or as you seek to expand the program and/or make the program more cost-effective or sustainable?

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[                    ]
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What are your plans for conducting virtual exchange during the upcoming 2018-2019 academic year? Are there plans for growth? List the number of expected participants.

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[                    ]
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Check Answers, Sign, and Submit Survey Response

Please check all pages of this form and ensure you have answered all questions.

My signature below affirms that the information I have provided here is true and accurate.